

GRADUATE STUDENT WITHDRAWAL DUE TO EXTENUATING CIRCUMSTANCES

Graduate students with appropriate cause, as determined by officially documented military deployment, medical, psychological, or unanticipated personal life events, or administrative reasons, may petition for an exemption from the published withdrawal deadline(s) by initiating an Appeal to Withdraw for Extenuating Circumstances through the Graduate School. The Appeal will be reviewed, in consultation with the instructor of every course requested for withdrawal, and with other departments or agencies as needed. If an Appeal to Withdraw for Extenuating Circumstances is authorized, all requested courses will be indicated on a transcript with a grade of W.

All W courses count as attempted hours and are subject to financial aid and Satisfactory Academic Progression rules and calculations; they do not count in academic standing calculations or GPA calculation.

Graduate students shall be given one year following the term in which a course or courses were taken to submit an Appeal to Withdraw for Extenuating Circumstances. Students who have graduated may not retroactively withdraw from courses taken before the graduation date. In accordance with the Academic Integrity Policy, a request to retroactively withdraw from courses will not be approved for a course(s) in which an academic integrity violation has resulted in an F grade.

The Graduate School cannot guarantee a specific timeline for final decisions given that we must obtain responses from other departments.