

NON-CREDENTIAL-SEEKING (VISITING) STUDENTS

Non-degree students who wish to take graduate-level courses (courses numbered 500 – 749*) must have earned a baccalaureate degree from an accredited college or university and must apply through the Graduate School. The Graduate School does not admit an individual as a non-degree student (as if they were in a program). Instead, approved non-degree students will receive notice from the Graduate School that they may register for classes. Visiting students are restricted from registering for any course that is not on a program's list of approved courses.

Non-degree students who wish to take undergraduate-level courses (courses numbered 100-499) must apply through undergraduate admissions, even if they have previously earned an undergraduate degree

Non-degree seeking students must submit a new application for each semester in which they wish to enroll. A non-refundable fee is charged each time a non-degree seeking application is submitted. An undergraduate transcript(s) from the degree-granting institution is required with the initial application. The transcript is kept on file for any subsequent applications and will only need to be submitted once.

Non-degree students who are permitted to enroll for graduate courses may take courses numbered 500 –749 that have not been restricted by the departments. With the instructor's approval, non-degree seeking students may submit a written petition to the Graduate Program Director or the Department Head to enroll in a restricted course; however, independent study is reserved for only degree seeking students.

To pursue a degree at any time, a non-degree student must formally apply for admission to the Graduate School. If the student meets all Graduate School and program standards and is granted admission, a maximum of nine (9) credits earned while in non-degree status may be applied to an academic degree program; three (3) credits may be applied towards a certificate program. Credit earned must fall within the timeline for completing the degree or certificate.

Non-degree seeking students are not eligible for financial aid.

**Visiting students are not permitted to enroll in courses numbered 750 or higher.*